

**Board of Education Meeting**  
**6/10/2013 7:00:00 PM**  
Currituck Historic Courthouse

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**A. Call to Order**

1. Invocation
2. Pledge of Allegiance - led by CCHS Student, Kristofer Grimes
3. School Spotlight - Principal Diane Newbern & Currituck County High School
4. Student Recognition
  1. Teresa Sawyer & Vickie Hampton, NCATA of Currituck, presenting senior award.
  2. Superintendent Sholar & Board recognizing Jonathan Jackson.
5. Approval of Agenda (Action)
6. Work Session Update

**B. Globally Competitive Students**

1. Student School Board Member Report  
Jonathan Jackson - Senior Class Representative for CCHS  
Thomas Poston - Junior Class Representative for CCHS  
Rick Lage - Junior Class Representative for JP Early College
2. Field Trip Request (Action)

**C. Consent Agenda (Action)**

1. Personnel Report Dated June 10, 2013
2. Contract Renewal
3. Board Minutes for May 13, 2013
4. Banking Reconciliations
5. 2013-2014 Student Fees
6. Revisions to 2013-2014 School Calendars
7. Child Nutrition - A La Carte Price Increase for 2013-2014
8. Contracts & Agreements

a. 1. Commercial Roofing Systems, Inc. - JP Knapp & MES (polled BOE 4/23/2013)

b. Catalfamo and Associate

#### 9. 6000 Series (Purchasing Function) 1st Reading

6400 Goals of the Purchasing Function

6401 Ethics and the Purchasing Function

6402 Participation by Historically Underutilized Businesses

6410 Organization of the purchasing Function

6420 Contracts with the Board

6421 Pre-Audit Certification

6425 Continuing Contracts

6430 State Purchasing Requirements for Equipment, Materials and Supplies

6440 Local Purchasing Requirement for Equipment, Materials and Supplies

6441 Bidders List

6442 Vendor Lists

6450 Purchase of Services

6500 Goals of Equipment, Materials and Supplies Services

6510 Organization of Equipment, Materials and Supplies Services

#### 10. 7000 Series (Personnel) 1st Reading

7320 Technology Acceptable Use

7340 Employee Dress and Appearance

7405 Extracurricular and Non-Instructional Duties

7425 School Administrator Contracts

7430 Substitute Teachers

7440 Assignments/Reassignments/Transfers

7460 Student Teachers

7500 Workday and Overtime

7505 Compliance with State Board of Education Employment Policies

7510 Leave

7520 Family and Medical Leave

7530 Military Leave

7540 Voluntary Shared Leave

7550 Absences Due to Inclement Weather

7560 Permitted Salary Deductions for Absences and Discipline of Exempt Employees

7710 Membership in Professional Organizations

7720 Employee Political Activities

#### 11. 8000 Series (Financial) 1st Reading

8000 Fiscal Goals  
 8100 Budget Planning and Adoption (2nd Reading)  
 8110 Budget Resolution  
 8210 Grants and Funding for Special Projects  
 8220 Gifts and Bequests  
 8230 Penalties, Fines and Forfeitures  
 8300 Fiscal Management Standard  
 8310 Annual Independent Audit and Financial Report  
 8320 Depositories  
 8330 Facsimile Signatures  
 8340 Insurance  
 8341 Limited Claim Settlement  
 8350 Fixed Assets Inventory  
 8410 Individual School Accounts  
 8510 School Finance Officer  
 8520 School Treasurer  
 8530 Fidelity Bonds

## 12. Capital Outlay Budget Approval

### **D. Public Comment Session**

The public comment session is a time when an individual or a group can address the Board about our schools. This is not a time to speak about issues or concerns involving identifiable personnel or students. Matters of this nature should be submitted in writing to the Superintendent and your concerns will be addressed. Individuals or groups will be called in the order in which they signed up and will be asked to limit their remarks to three (3) minutes. Please state your name and address.

### **E. Information Items**

1. Next Work Session - June 28, 2013- 9:00 a.m. at Knapp Professional Learning Center
2. Next Board Meeting - June 28, 2013 - 10:00 a.m. at Knapp Professional Learning Center

### **F. Board Member Comments**

### **G. Adjourn Meeting (Action)**